

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

October 3, 2017

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, October 3, 2017 at 4:00 P.M. in the 2<sup>nd</sup> Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Sheila Burner, Gordon Nash and Joe Streeter. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

**MINUTES –**

After no additions or corrections were noted, Board Member Burner made a motion to accept the September 5, 2017 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

**RECOGNITION OF VISITORS –**

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**MONTHLY RESPONSE REPORT – AUGUST 2017** – Chief Wilson summarized the monthly response report for August 2017. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORTS – AUGUST 2017** – Chief Wilson summarized the monthly Operating Fund and Equipment Replacement Fund expenditure reports for August 2017. Mayor Thallemer entertained a motion to approve the August expenditure reports. Board Member Nash made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**CARDINAL SERVICES, INC. HIGHLIGHTS – VOLUNTEER TIM** – Chief Wilson indicated Cardinal Services contacted the department regarding one of their clients, Tim, who has always had an interest in the fire service. Tim has been made an Honorary Fire Chief spending two to three days a month at the fire stations participating in training and other activities. Tim was featured in the Cardinal Services Highlights' newsletter in September. (Documentation attached to Minutes).

**UNFINISHED BUSINESS –**

**STATION 3 UPDATE – BID RECOMMENDATION** – Chief Wilson distributed a copy of the Construction Design Release. According to Chief Wilson, the contractor is working diligently with G & G and the concrete contractor to get on their schedule to begin concrete work within the next week or two. Chief Wilson indicated the contractor suggested an alternative to a groundbreaking ceremony. The contractor stated for buildings with open steel truss beams they can take a beam, paint it a special color and then everyone involved in the construction along with other community members can sign it. With Eisenhower School nearby, he suggested getting the school children involved. This would take place when the last beam has been placed.

It was questioned whether the clerestory was still an option. Chief Wilson stated the contractor is aware of the interest in adding the windows in the plans and if money becomes available, it will be presented to the Fire Territory Board for consideration.

**NEW BUSINESS –**

**TRAVEL REQUESTS –**

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet and made available further documentation for board members' review. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Streeter made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

Chief Wilson distributed paperwork pertaining to the department's certification as an Advanced Life Support Non-transport Service agency. Chief Wilson indicated that members who have attained their Advanced EMT Certification and are involved with technical rescue, dive and other specialty work will be able to perform their Advanced EMT skills which include, but are not limited to, IV's, medications and breathing treatments. (Documentation attached to Minutes).

Chief Wilson indicated the department has been awarded through the K21 Health Foundation and Kosciusko County Community Foundation a grant for heavy rescue stabilization equipment in the amount of approximately \$90,000. This equipment will be available to all fire departments within Kosciusko County providing interoperability between the departments to support heavy rescue.

**MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

**ADJOURNMENT –**

Mayor Thallemer entertained a motion to adjourn. Board Member Streeter made the motion to adjourn; seconded by Board Member Nash. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Sheila Burner, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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Joseph Streeter, Board Member

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Dr. Joseph Thallemer, Board Member