

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
September 5, 2017
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, September 5, 2017 at 4:00 P.M. in the 2nd Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Sheila Burner, Gordon Nash and Joe Streeter. Also present Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Fire Territory Attorney Andrew Grossnickle

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

Board Member Klondaris asked if the concerns with the Photo Booth contract were addressed and resolved. Recording Secretary Fetrow indicated no pictures would be put on Facebook. Board Member Klondaris then made a motion to accept the August 1, 2017 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

SHUTTER BLAST PHOTO BOOTH RENTAL CONTRACT – NOTE: At the Fire Territory Board Meeting held on Tuesday, August 1, 2017 the Shutter Blast Photo Booth Rental Contract was presented for approval. Two concerns were noted and to be addressed prior to contract approval: (1) notify Shutter Blast we do not want the photos shown online and (2) we request an amendment to the Agreement that no pictures will be used for advertising purposes. Recording Secretary Fetrow via email on Wednesday, August 2, 2017 contacted Shutter Blast and both requests will be honored. (Documentation has been attached to Minutes).

MONTHLY RESPONSE REPORT – JULY 2017 – Chief Wilson summarized the monthly response report for July 2017. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JULY 2017 – Chief Wilson summarized the monthly Operating Fund and Equipment Replacement Fund expenditure reports for July 2017. Mayor Thallemer entertained a motion to approve the July expenditure reports. Board Member Streeter made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

CAR SEAT CLINIC PROGRAM – Chief Wilson explained that the fire department has been involved with car seat inspections for quite some time and have recently partnered with Lutheran EMS. Martin's Supermarket recently sponsored a public safety day in which the

Warsaw-Wayne Fire Territory, Indiana State Police, Warsaw Police Department, Kosciusko Sheriff's Department and Lutheran EMS attended. One aspect of the event was to promote car seat safety and provide car seat inspections. Fifty-eight inspections were performed at the event of which 9 car seats were given out free of charge and 11 defective car seats were collected. This program is made possible through a state grant. (Documentation attached to Minutes).

TRAVEL REQUESTS –

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet and made available further documentation for board members' review. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Chief Wilson noted bids for Station 3 will be opened Friday, September 8, 2017 at 10:30 a.m. in the Council Chambers and awarded at the Board of Works meeting Friday, September 15, 2017.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Streeter made the motion to adjourn; seconded by Board Member Klondaris.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member