

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

June 6, 2017

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, June 6, 2017 at 4:00 P.M. in the 2nd Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joe Thallemer, Board Members Sheila Burner, Gordon Nash, Mike Klondaris and Joe Streeter. Also present Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Fire Territory Attorney Andrew Grossnickle

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Klondaris made a motion to accept the May 2, 2017 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – APRIL 2017 – Chief Wilson summarized the monthly response report for April 2017. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – APRIL 2017 – Chief Wilson summarized the monthly Operating Fund and Equipment Replacement Fund expenditure reports for April 2017. Mayor Thallemer entertained a motion to approve the April expenditures. Board Member Nash made the motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

MARTIN RILEY – STATION 3 DESIGN DEVELOPMENT OPINION OF PROBABLE COST – Aimee Shimasaki, Architect for Martin Riley, was in attendance asking approval from the Fire Territory Board to move forward to get the drawings out to bid mid-July; bid opening would take place at the first Board of Works meeting in August with ground breaking conceivably in September. Ms. Shimasaki presented the exterior perspectives, noted minor changes that have recently been made, and reviewed the Design Development Opinion of Probable Cost. Mayor Thallemer entertained a motion for Martin Riley to proceed with the bid process. Board Member Streeter made the motion to move forward; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

NEW BUSINESS –

WARSAW VOLUNTEER FIRE 2017 AGREEMENT – 6-MONTH AMENDMENT – Chief Wilson stated the 2017 Volunteer Agreement was written for a 6-month period with the option to renew for an additional 6-month period in the event the part-time program was up and running

mid-year. The part-time program will be presented and appropriated in the 2018 budget for approval; therefore, the 2017 Agreement has been extended through December 31, 2017. The Agreement will go before the June 19th Board of Works for approval. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet and made available further documentation for board members' review. Mayor Thallemer entertained a motion to approve the travel requests as presented. Board Member Streeter made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Klondaris made the motion to adjourn; seconded by Board Member Streeter.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member