

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

May 2, 2017

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, May 2, 2017 at 4:00 P.M. in the 2nd Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joe Thallemer, Board Members Sheila Burner, Gordon Nash, Mike Klondaris and Joe Streeter. Also present Fire Territory Attorney Andrew Grossnickle, Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Burner made a motion to accept the March 7, 2017 Minutes as written (the April 4th meeting was canceled); seconded by Board Member Nash. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

STATION 3 PLANS UPDATE – Chief Wilson introduced Battalion Chief Rob Barker and Fire Marshal Fretz who attended for the purpose of updating the Board Members on Station 3's plans. Work in progress prints were available for Board Members to review and BC Barker stated that updated prints were received today. BC Barker indicated the Building Committee has met with Martin Riley Engineers, City Planner and City Engineer for drainage, city code compliance and other interior and exterior matters.

MONTHLY RESPONSE REPORTS – FEBRUARY AND MARCH 2017 – Chief Wilson summarized the monthly response reports for February and March 2017. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – FEBRUARY AND MARCH 2017 – Chief Wilson summarized the monthly Operating Fund and Equipment Replacement Fund expenditure reports for February and March 2017. Mayor Thallemer entertained a motion to approve the February and March expenditures. Board Member Klondaris made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

SAFE PLACE PROGRAM – Chief Wilson introduced the Safe Place Program that will be implemented at the two fire stations. A flyer was provided explaining the program. No cost is involved. The fire department's role is to provide a safe haven for children until proper authorities arrive. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

TRAINING PROGRAM EMERGENCY REPORTING – Chief Wilson noted that due to time restraints the Agreement has been submitted to and approved by the Board of Works on 4/10/17. Emergency Reporting will replace the current Firehouse reporting program. Board Member Streeter made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet and made available further documentation for board members' review. Mayor Thallemer entertained a motion to approve the travel requests as presented. Board Member Nash made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Burner made the motion to adjourn; seconded by Board Member Streeter.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member