

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

August 2, 2016

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, August 2, 2016 at 4:00 P.M. in the 2nd Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Gordon Nash, Sheila Burner and Joe Streeter. Also present Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Fire Territory Attorney Andrew Grossnickle

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Streeter made a motion to accept the July 5, 2016 Minutes as written; seconded by Board Member Klondaris. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY ACTIVITY REPORT – JUNE 2016 – Chief Wilson summarized the monthly activity report for June. A discussion took place regarding the District 2 Mutual Aid MABAS program. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT – JUNE 2016 – Chief Wilson summarized the monthly expenditure reports for June. Mayor Thallemer entertained a motion to approve the June expenditures as presented. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

FIRE CATT – FIRE HOSE & GROUND LADDER TESTING REPORT – Chief Wilson reported out of 19,861 feet of fire hose, only 4 sections failed the yearly testing. Chief Wilson noted that the failed hose is given to the Public Works Department for their use. This report will be on file for the next ISO rating for documentation that NFPA standards are followed. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

KOSCIUSKO REMC OPERATION ROUND UP GRANT – PERMISSION TO ACCEPT GRANT – Mayor Thallemer indicated that Kosciusko REMC is offering grant money for Family Safety Day and Chief Wilson is seeking permission to accept the grant. Mayor Thallemer entertained a motion to accept the grant. Board Member Nash made the motion to accept; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

- 1. 2016 Indiana Child Passenger Safety Tech & Instructor Refresher Course** – Chief Wilson noted this course is a continuing education class in order for Fire Marshal Joe Fretz to maintain his technician certification. Mayor Thallemer entertained a motion to acknowledge Joe’s travel. Board Member Streeter made a motion to acknowledge; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).
- 2. Indianapolis Fire Investigation Conference** – This conference is for Fire Marshal Joe Fretz, travel dates 8/14/16 – 8/17/16. Fire Chief Wilson noted this is continuing education towards Joe’s Fire and Explosion Investigation certification. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Streeter. No further discussion. All members present were in favor. (Documentation attached to Minutes).
- 3. Dive Rescue 1** – This course is for Firefighter Troy Knefelkamp’s Dive Rescue 1 certification. Chief Wilson stated this training is a joint venture between the fire department and police department. The class will take place in Midland, Michigan, 8/28/16 – 8/31/16. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).
- 4. Prehospital Trauma Life Support (PHTLS)** – This course is for Battalion Chief Bolinger’s continuing EMS education and certification. Mayor Thallemer entertained a motion to approve. Board Member Streeter made the motion; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MARTIN RILEY REPRESENTATIVES – Aimee Shimasaki and Jack Daniel, Martin Riley representatives, were in attendance. Chief Wilson stated that the cost of the Station 3 project has dropped from approximately \$4.5 million to \$3.6 million. Chief Wilson gives credit to Martin Riley for finding ways to cut costs. Changes include changing the plans from a 3-bay station housing six apparatus to a 2-bay station for three apparatus and a possible ambulance. Chief Wilson indicated the building and site is designed for future growth. Aimee Shimasaki presented the Station 3 plan design and gave a brief synopsis. Chief Wilson asked for feedback and approval of the design from the Board members in order to move forward with Martin Riley’s contract and total financials. Mayor Thallemer stated the next steps are approval and recommendation of the building design by the Fire Territory Board. Board Member Nash made a motion to accept the building plan design; seconded by Board Member Burner. Mayor Thallemer reiterated that the motion indicates the Fire Territory Board supports the direction of the design presented. No further discussion. All members present were in favor.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS’ QUESTIONS AND COMMENTS

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Burner made a motion to adjourn; seconded by Board Member Streeter.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member