

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY  
February 3, 2015  
4:00 P.M.  
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, February 3, 2015 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Diane Quance, Sheila Burner, Gordon Nash and Joe Streeter. Also present Fire Chief Mike Brubaker and Recording Secretary Shirley Fetrow

Absent: Fire Territory Attorney Andrew Grossnickle

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. Mayor Thallemer noted a quorum.

**OATH OF OFFICE** – Mayor Thallemer performed the Oath of Office for Board Member Gordon Nash.

**MINUTES** –

After no additions or corrections were noted, Board Member Quance made a motion to accept the January 6, 2015 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

**RECOGNITION OF VISITORS** –

**REPORTS / ORAL & WRITTEN COMMUNICATIONS** –

**MONTHLY ACTIVITY REPORT – DECEMBER 2014** – Chief Brubaker summarized the monthly activity report for December and gave a brief explanation of the incident types. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORT – DECEMBER 2014** – Chief Brubaker summarized the monthly expenditure report for December. Mayor Thallemer entertained a motion to approve the monthly expenditures. Board Member Burner made a motion to approve; seconded by Board Member Streeter. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**FIRE DEPARTMENT 2014 YEARLY SUMMARY** – Chief Brubaker provided a 2014 activity summary for the fire department highlighting the following: (1) five CPR saves due to quick responses and continued training, (2) the south station dirt work, (3) Fire Inspector Fretz received his Fire Inspector 1 certification, (4) Six members received their Advanced EMT certification to assist victims trapped in confined spaces and trench collapses, and (5) the successful Intern Program with Warsaw High School. The intern program will be continued in 2015 along with the start of a co-op program. Mayor Thallemer entertained a motion to approve the year-end summary. Board Member Streeter made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

**UNFINISHED BUSINESS** –

## **NEW BUSINESS –**

**K21 HEALTH FOUNDATION GRANT AGREEMENT ACCEPTANCE** – Mayor Thallemer noted the Board of Works has approved the grant acceptance. Chief Brubaker stated he is working on finalizing the ordering process. All members present were in favor of accepting the grant. (Documentation attached to Minutes).

**REQUEST TO HOST CLASS** – Chief Brubaker stated that the State of Indiana has received a grant to host a ventilation flow path class, and they have contacted Chief Brubaker to host the class in Warsaw. UL paired with the New York Fire Department doing extensive burn testing and strategies and tactics. Chief Brubaker noted the department only needed to provide the venue. The Warsaw Volunteer Fire Department has agreed and voted to pay for the venue. Lakeview Middle School has been chosen for the location. The class will be free to all Warsaw firefighters. Mayor Thallemer entertained a motion to authorize Chief Brubaker to pursue hosting the class. Board Member Nash made a motion to approve; seconded by Board Member Burner. All members present were in favor. Chief Brubaker will provide further information when obtained.

## **TRAVEL REQUESTS –**

1. Company Officer Excellence Course 1/14/15 – Mayor Thallemer previously approved this class.
2. MABAS Quarterly Drills for 2015 – This travel request provides the quarterly dates in January, April, July and October.
3. Fire Officer I 2/23/15 – 2/27/15 – A change has been made on the location from East Chicago to Westfield, Indiana; dates changed to 3/30-3/31 and 4/6, 4/7, 4/9 and 4/13; and a cost savings of \$225.00.
4. Youth Firesetting Prevention and Intervention Specialist II 3/6/15 – 3/8/15 – This class will be attended by Firefighter Kinsey.

Board Member Quance made a motion to approve the travel requests; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

## **OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

### **MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

### **ADJOURNMENT –**

There being no further business, Mayor Thallemer entertained a motion to adjourn. Board Member Burner made a motion to adjourn; seconded by Board Member Nash. No further discussion. All members present were in favor.

A list of today's guests is attached to the Minutes.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Sheila Burner, Board Member

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Diane Quance, Board Member

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Gordon Nash, Board Member

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Joseph Streeter, Board Member

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Dr. Joseph Thallemer, Board Member