

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

January 6, 2015

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, January 6, 2015 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Diane Quance, Sheila Burner and Joe Streeter. Also present Fire Chief Mike Brubaker, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

Absent: Board Member Gordon Nash

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Burner made a motion to accept the December 2, 2014 Minutes as written; seconded by Board Member Streeter. No further discussion. All members present were in favor.

OATH OF OFFICE – Mayor Thallemer performed the Oath of Office for Board Members Sheila Burner, Joe Streeter and Diane Quance.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY ACTIVITY REPORT – NOVEMBER 2014 – Chief Brubaker summarized the monthly activity report for November. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT – NOVEMBER 2014 – Chief Brubaker summarized the monthly expenditure report for November. Chief Brubaker highlighted the yearly maintenance expense for the JAWS units and noted the age of the current units. After a brief discussion, Mayor Thallemer entertained a motion to approve the November expenditures as presented. Board Member Streeter made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

STATION 3 CHANGE ORDER AND REQUEST FOR PAYMENT – Chief Brubaker presented a change order and request for payment for site work provided by G & G Hauling & Excavating. Chief Brubaker reference Exhibit B explaining the project bid total, installed total and difference in final cost. He indicated that the project came in under bid \$16,045.75. (Documentation attached to Minutes).

Chief Brubaker also presented a request for payment by G & G Hauling. He indicated that a 1.5% retainage in the amount of \$4,087.92 was requested due to the fact that almost 98% of the work has been completed. Board Member Quance made a motion to acknowledge the change order and request for payment; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

NEW BUSINESS –

APPOINTMENT OF RECORDING SECRETARY – Board Member Quance nominated Shirley Fetrow for the position; seconded by Board Member Streeter. No further discussion. Board Member Quance made the motion to close the nominations; seconded by Board Member Burner. All members present were in favor.

GREEN, GROSSNICKLE & FLECKER FEE AGREEMENT/EMPLOYMENT LETTER – Chief Brubaker indicated that the agreement has remained the same for 2015. Chief Brubaker made the recommendation to accept Andrew Grossnickle as legal advice for 2015. Mayor Thallemer entertained a motion to accept the agreement. Board Member Streeter made the motion to accept; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

1. Rob Barker – Courage to be Safe Curriculum, 1/16/15. The State is adding this curriculum to the Firefighter I/II course. This is a train-the-trainer course which will allow Rob to teach the course.
2. Aaron Bolinger, Rob Barker – Indiana Fire Instructors Annual Conference and Meeting, 1/29/15 – 2/1/15. Chief Brubaker will be attending in place of Rob Barker. This travel request was approved at the Board of Works on January 5th. The conference provides an overview of changes in training along with holding the annual instructors’ meeting.

Board Member Quance made a motion to accept the travel requests as submitted; seconded by Board Member Streeter. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS’ QUESTIONS AND COMMENTS

ADJOURNMENT –

There being no further business, Mayor Thallemer entertained a motion to adjourn. Board Member Burner made a motion to adjourn; seconded by Board Member Streeter. No further discussion. All members present were in favor.

A list of today’s guests is attached to the Minutes.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member