

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
December 2, 2014
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, December 2, 2014 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Diane Quance, Gordon Nash, Sheila Burner and Joe Streeter. Also present Fire Chief Mike Brubaker and Fire Territory Attorney David Cates

Absent: Recording Secretary Shirley Fetrow

Board Member Quance called the meeting to order. A Moment of Silence followed. Board Member Quance noted a quorum.

MINUTES -

After no additions or corrections were noted, Board Member Streeter made a motion to accept the November 4, 2014 Minutes as written; seconded by Board Member Quance. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS -

Mayor Thallemer indicated that Mr. Andrew Grossnickle from Green, Cates & Grossnickle was in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

MONTHLY ACTIVITY REPORT - OCTOBER 2014 - Chief Brubaker summarized the monthly activity report for October. Mayor Thallemer entertained a motion to accept the monthly report. Board Member Burner made a motion to accept; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT - OCTOBER 2014 - Chief Brubaker summarized the monthly expenditure report for October. After a brief discussion, Mayor Thallemer entertained a motion to approve the October expenditures as presented. Board Member Quance made a motion to approve; seconded by Board Member Streeter. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS -

STATION 3 UPDATE - Chief Brubaker indicated that the top dirt was to be in place today. He stated the project, for the most part, went very well. Chief Brubaker explained the 4-cell layout of the property and indicated that under the top dirt in cell 3 were unsuitable soils in the center which had to be removed. This added procedure caused an overage in costs. However, G & G and Martin Riley were in agreement that the grade could be dropped 3' from the original plans which, in turn, caused a reduction in costs. Taking into consideration the overage and reduction, Chief Brubaker feels the project will be under or on budget. Chief Brubaker stated the present goal is to peel the top dirt back over the top and seed a dormant winter grass.

NEW BUSINESS -

TRANSFER OF FUNDS FROM OPERATING FUND TO EQUIPMENT

REPLACEMENT FUND - Mayor Thallemer indicated that this transfer is provided statutorily and Chief Brubaker proposed transferring 5% of the operating fund to the equipment replacement fund in the amount of \$107,400.00. Board Member Quance made a motion to approve the transfer of funds; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

2014 LINE 2 CUTS - Mayor Thallemer indicated the Line 2 cuts have been previously approved at the Council Meeting. They reflect a reduction in spending in the 2014 operating budget in the amount of \$75,475.00. After no questions were raised, Mayor Thallemer entertained a motion to approve the 2014 Line 2 cuts. Board Member Nash made a motion to approve; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

2015 LINE 1 CUTS - Mayor Thallemer stated the 2015 Line 1 cuts were approved at the November 17, 2014 Common Council meeting. Mayor Thallemer noted the Line 1 cuts included cutting the 2 new firefighters addressed at the council meeting. Mayor Thallemer stated the \$454,660.00 cut will be made once the 1782 notice is received. Mayor Thallemer entertained a motion to approve the 2015 Line 1 cuts. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor except for Board Member Quance who opposed. (Documentation attached to Minutes).

2015 WAGES - Chief Brubaker presented the 2015 wages for the fire territory staff and fire territory board members. The fire territory wages reflect a 2% increase. The wages will be presented at the Board of Works on December 5, 2014 for approval. No further discussion. Mayor Thallemer entertained a motion to approve the 2015 wages. Board Member Streeter made a motion to approve; seconded by Board Member Quance. No further discussion. All members present were in favor. (Documentation attached to Minutes).

ANDREW GROSSNICKLE - GREEN, CATES & GROSSNICKLE - Chief Brubaker introduced Andrew Grossnickle from Green, Cates & Grossnickle. Mr. Grossnickle has been recommended as the fire territory attorney replacing David Cates who will be stepping down from his position effective January 1, 2015. Mr. Grossnickle briefly discussed his credentials. Attorney Cates noted that the Fire Territory Board will appoint an attorney at the reorganization meeting in January.

PROVIDER UNIT AND PARTICIPATING UNIT EXECUTIVE BOARD

APPOINTMENTS - Mayor Thallemer noted that Board Member Nash and Board Member Burner have been appointed by Wayne Township and Board Member Quance and Mayor Thallemer have been appointed by the City to represent the Fire Territory Board for 2015. Mayor Thallemer indicated that he and Board Member Burner, representatives for the city and township, have agreed to retain Board Member Streeter for 2015.

FIRE CHIEF RECOMMENDATION FROM EXECUTIVE BOARD TO PROVIDER

UNIT - Mayor Thallemer opened for discussion and asked the board members if they were making a continuing recommendation to retain Mike Brubaker as Fire Chief. Board Member Quance made the recommendation to retain Chief Brubaker as Fire Chief; seconded by Board Member Nash. All members present were in favor.

RESCUE 2 SPEC AND BID WALK-IN - Chief Brubaker stated that Rescue 2, according to the truck replacement plan, should have been replaced in 2012. With prior approval given, Chief Brubaker has been looking at specing a truck and indicated the department is ready to proceed with a bid spec. Chief Brubaker asked for permission to proceed. He indicated the truck is a line item in the 2015 equipment replacement fund budget. Mayor Thallemer noted the Common Council approved the appropriation for 2015 and fully supports the purchase. After a short discussion, Mayor Thallemer entertained a motion to give permission to proceed with the bid spec. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor.

TRAVEL REQUESTS -

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

Mayor Thallemer thanked Fire Territory Attorney Cates for his service.

MEETING REVIEW -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

ADJOURNMENT -

No adjournment was made.

A list of today's guests is attached to the Minutes.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member