

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY  
November 5, 2013  
4:00 P.M.  
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, November 5, 2013 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Sheila Burner, Diane Quance, Joe Streeter, and Gordon Nash. Also present Fire Chief Mike Brubaker, Fire Territory Attorney David Cates and Recording Secretary Shirley Fetrow

Absent: None

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

**MINUTES** -

After no additions or corrections were noted, Board Member Streeter made a motion to approve the October 1, 2013 Minutes; seconded by Board Member Quance. All members present were in favor.

**RECOGNITION OF VISITORS** -

No visitors were in attendance.

**REPORTS / ORAL & WRITTEN COMMUNICATIONS** -

**MONTHLY ACTIVITY REPORT - SEPTEMBER 2013** - Chief Brubaker summarized the monthly activity report for September. Mayor Thallemer entertained a motion to approve the monthly activity report. Board Member Burner made a motion to approve; seconded by Board Member Quance. All members present were in favor. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORT - SEPTEMBER 2013** - Chief Brubaker summarized the monthly expenditure report for September. Mayor Thallemer entertained a motion to approve the monthly expenditure report. Board Member Quance made a motion to approve; seconded by Board Member Streeter. (Documentation attached to Minutes).

**WARSAW AREA CAREER CENTER - FIRE RESCUE 1 CLASS** - Chief Brubaker presented a letter from Marc Huffer, Instructor at the Warsaw Area Career Center. Mr. Huffer thanked the Warsaw Wayne Fire Territory for its support and donation of training equipment. (Documentation attached to Minutes).

**UNFINISHED BUSINESS** -

**NEW BUSINESS** -

**WARSAW VOLUNTEER FIRE 2014 AGREEMENT** - Chief Brubaker indicated the Agreement contains three parts; (1) the Agreement, (2) the Bylaws and (3) Exhibits A and B. Chief Brubaker noted the 2014 Agreement is essentially the same as the 2013 Agreement. Mayor Thallemer entertained a motion to approve the 2014 Agreement. A motion was made by Board Member Streeter to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. Chief Brubaker indicated changes have been made to the 2014 Bylaws and recapped the following changes: (1) Article 2, Section 1 -minimum age requirement; (2) Article 2,

Section 2 - voting privileges for probationary members; (3) Article 2, Section 4 - attendance requirements; (4) Article 5, Sections 1 and 2 pertaining to election of officers/board structure was reworked; (5) Article 9, Section 1 - wordage changes pertaining to by-law reviews; (6) Article 11, Section 4 - Firefighter due care when responding to calls; (7) Article 11, Section 5 - Firefighter conduct; and (8) Exhibit A - "signal 9" calls response benefit. Chief Brubaker noted that Attorney Cates has reviewed the Agreement, Bylaws and Exhibits. Mayor Thallemer entertained a motion to approve the 2014 Agreement, Bylaws and Exhibits. Board Member Nash made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**PROPOSED 2013 LINE 2 CUTS** - Mayor Thallemer indicated that Line 2 cuts were discussed and approved at the November 4<sup>th</sup> Common Council meeting. Mayor Thallemer entertained a motion to approve the Line 2 cuts. Board Member Quance made a motion to approve the proposed Line 2 cuts; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

**FUND TRANSFER** - Chief Brubaker presented an ordinance for transfer of funds from the Territory Operating Fund to the Territory Equipment Replacement Fund in the amount of \$129,196.00, which represents 5% of the levy for the Territory Operating Fund for 2013. Chief Brubaker indicated that the ordinance will be presented to the Common Council at the November 18<sup>th</sup> meeting. Mayor Thallemer entertained a motion to approve the transfer of funds. A motion was made by Board member Nash to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**TRAVEL REQUESTS** - Chief Brubaker indicated he participated in the Fire and Emergency Services Summit comprised of Fire Chiefs throughout the State. This summit was formed to look at the fire service as a whole in the State of Indiana and the revamping of the fire training system. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Streeter made a motion to approve; seconded by Board Member Quance. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD** -

**MEETING REVIEW** -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

**ADJOURNMENT** -

There being no further business, Board Member Burner made a motion to adjourn; seconded by Board Member Streeter. All members present were in favor.

**ATTEST:**

\_\_\_\_\_  
Shirley Fetrow, Recording Secretary

\_\_\_\_\_  
Sheila Burner, Board Member

\_\_\_\_\_  
Diane Quance, Board Member

\_\_\_\_\_  
Gordon Nash, Board Member

\_\_\_\_\_  
Joseph Streeter, Board Member

\_\_\_\_\_  
Dr. Joseph Thallemer, Board Member