

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
September 3, 2013
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, September 3, 2013 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Diane Quance, Sheila Burner, Joe Streeter, and Gordon Nash. Also present Fire Chief Mike Brubaker and Recording Secretary Shirley Fetrow

Absent: Fire Territory Attorney David Cates

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. Mayor Thallemer noted all board members were present.

MINUTES -

After no additions or corrections were noted, Board Member Streeter made a motion to approve the August 6, 2013 Minutes; seconded by Board Member Nash. All members present were in favor.

RECOGNITION OF VISITORS -

Mayor Thallemer noted that no visitors were in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

MONTHLY ACTIVITY REPORT - JULY 2013 - Chief Brubaker summarized the monthly activity report for July. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT - JULY 2013 - Chief Brubaker summarized the monthly expenditure report for July. Mayor Thallemer entertained a motion to approve the July expenditure report. Board Member Quance made a motion to approve; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

TORNADO SIREN RELOCATION UPDATE - Chief Brubaker stated that the Board of Works approved relocating the tornado siren from old City Hall to Station 1, and City Council has approved reappropriating the money. Chief Brubaker indicated the project is on hold until the siding and roofing has been completed at Station 1. Chief Brubaker also indicated they are in the process of getting water run into Station 1's bay which is also delaying the tornado siren project.

DIVE TEAM COM UNIT UPDATE - Chief Brubaker stated the Board of Works approved selling the dive team com unit to Orange Township for \$1.00, and the unit has been paid for and picked up.

UNFINISHED BUSINESS -

STATION 3 - Chief Brubaker reminded the board members of the previous water shed issues with the church property and the corrections made. Recalculations have been made and submitted and at this point all looks good with the church. Chief Brubaker has submitted a rough plot layout to James Emans, City of Warsaw Engineer, which gives him a place to start for calculations for the fire department's amount of runoff. Chief Brubaker also indicated that James has talked to Kerry Groninger who, in turn, is looking at site development of what it is going to cost to get rough numbers put together. The current issue is with Wildman Uniform and the repaving of their driveway. Once they have made the decision to proceed with the repaving, the free dirt is off the table.

Chief Brubaker is hopeful the dirt project continues to move forward the remainder of 2013. As Chief Brubaker indicated, if the dirt project is at a standstill the remainder of 2013 and goes into 2014, in order not to lose the free dirt, a firm dirt removal date will need to be given to Wildman's. Chief Brubaker stated that James is hopeful to get the permits started in the near future.

NEW BUSINESS -

BRANDON ALLEN - 1-YEAR REVIEW - Chief Brubaker indicated that Brandon Allen has completed his first year of probation. In order not to hold up Brandon's pay increase, the paperwork was submitted and approved at the August 16th Board of Works meeting. Chief Brubaker stated that Brandon has been a great asset to the department. (Documentation attached to Minutes).

TRAVEL REQUESTS - Chief Brubaker noted that the Advanced EMT Course Bridge Class and Advanced EMT Course class were approved at last month's meeting. Chief Brubaker presented the signed, approved travel requests for final documentation. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

MEETING REVIEW -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

ADJOURNMENT -

There being no further business, Board Member Quance made a motion to adjourn; seconded by Board Member Nash. All members were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member