

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
June 4, 2013
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, June 4, 2013 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Sheila Burner, Joe Streeter, Diane Quance and Gordon Nash. Also present Fire Territory Attorney David Cates, Fire Chief Mike Brubaker and Recording Secretary Shirley Fetrow

Absent: None

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

Mayor Thallemer noted a quorum.

MINUTES -

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the May 7, 2013 Minutes as presented. A motion was made by Board Member Quance; seconded by Board Member Nash. All members present were in favor.

RECOGNITION OF VISITORS -

Mayor Thallemer noted that no visitors were in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

MONTHLY ACTIVITY REPORT - APRIL 2013 - Chief Brubaker summarized the monthly activity report for April. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT - APRIL 2013 - Chief Brubaker presented the monthly expenditure report for April. No questions were asked. Mayor Thallemer entertained a motion to approve the April expenditure report. A motion was made by Board Member Streeter; seconded by Board Member Quance. All members present were in favor. (Documentation attached to Minutes).

INTER-LOCAL GOVERNMENT AGREEMENT UPDATE - Chief Brubaker stated that the Wayne Township Board has met and approved the Agreement. All parties involved have now accepted the Agreement; Chief Brubaker will deliver the paperwork to Ed Rock for submission to the State.

UNFINISHED BUSINESS -

STATION 3 UPDATE - Chief Brubaker indicated that he and Battalion Chief Bolinger have researched other land options in the area of the WCC. Options included Miller's Merry Manor, the housing development north of Eagle Crest and land directly south of the current location. Miller's Merry Manor was not interested in selling property, the housing development's sites were too small and the land directly south of the current location would be too costly due to land layout and the inability to obtain city sewer and water. It is Chief Brubaker's opinion to move forward with Station 3 at the original site previously purchased. Chief Brubaker also stated he received a letter from Wildman Uniforms notifying him they will be resurfacing their parking lot this summer and once completed the free dirt previously offered will not be available. All members were in agreement to move ahead with the original property. Since the initial quote from G & G Hauling to remove the dirt was below the \$150,000 threshold and as long as an updated

quote remains below the threshold, all board members gave approval by general consensus for Chief Brubaker to proceed with the dirt project. Chief Brubaker indicated that Wildman's has specified G & G Hauling will be doing the dirt work.

NEW BUSINESS -

STATION 1 SIDING PROPOSAL - Chief Brubaker presented a proposal from Robinson Construction to replace the metal siding at Station 1. Chief Brubaker indicated the cost includes siding and insulation, but does not include anything on the structural members that may be damaged. Chief Brubaker recommended Robinson Construction for their structural engineering background in the event structural damage is found during the siding replacement. Mayor Thallemer entertained a motion to approve the quote. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

STATION 1 ROOF PROPOSAL - Chief Brubaker presented a proposal from Robinson Construction to replace the roof and insulation at Station 1. The quote is to remove the west truck bay roof deck and insulation and replace with new materials. Mayor Thallemer entertained a motion to approve the quote. Board Member Quance made a motion to approve; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

STATION 2 GENERATOR QUOTES - Chief Brubaker presented two quotes for replacement of the generator at Station 2. Chief Brubaker indicated that the Board of Works approved the Cummins Crosspoint quote at the May 21, 2013 meeting, and asked for their approval also. After no questions were raised, Board Member Streeter made a motion to approve; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

AUTOMATIC MUTUAL AID - Chief Brubaker distributed statistics on mutual aid given and received over the past three years, and proposed entering into automatic mutual aid agreements with area fire departments. According to Chief Brubaker, in order to receive credit through ISO for mutual aids, the mutual aids must be considered automatic mutual aids. Chief Brubaker indicated he has been in conversation with Attorney Cates and confirmed this can be accomplished with signed agreements by the participating departments' fire chiefs. After a short discussion, all board members gave approval by general consensus for Chief Brubaker to proceed. (Documentation attached to Minutes).

TRAVEL REQUESTS -

1. **DIVE CLASSES, JULY 2013** - Chief Brubaker briefly explained the five dive classes presented for approval. Prior approval was given for the department to host the classes. For being the host department, free classes will be provided depending on the number of total participants. Mayor Thallemer requested the travel requests go before the Board of Works due to the cost and number of days involved. Mayor Thallemer entertained a motion to approve. Board Member Quance made a motion to approve; seconded by Board Member Nash. No further discussion. All members were in favor. (Documentation attached to Minutes).
2. **INSTRUCTOR IN-SERVICE** - Chief Brubaker indicated Max Kinsey attended this one-day class that took place in May.
3. **FARM ACCIDENT RESCUE TRAINING** - Chief Brubaker presented travel requests for Bolinger, Zehring and Neher to attend this training in Monroe, Indiana.

Mayor Thallemer entertained a motion to approve the Instructor In-Service and Farm Accident Rescue Training classes. Board Member Streeter made a motion to approve; seconded by Board Member Quance. All members were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

MEETING REVIEW -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

ADJOURNMENT -

There being no further business, Board Member Streeter made a motion to adjourn; seconded by Mayor Thallemer. All members were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member