

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY  
May 7, 2013  
4:00 P.M.  
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, May 7, 2013 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Sheila Burner, Joe Streeter, Diane Quance and Gordon Nash. Also present Fire Territory Attorney David Cates and Fire Chief Mike Brubaker

Absent: Recording Secretary Shirley Fetrow

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

**MINUTES** -

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the April 2, 2013 Minutes as presented. A motion was made by Board Member Streeter; seconded by Board Member Burner. All members were in favor.

**RECOGNITION OF VISITORS** -

**REPORTS / ORAL & WRITTEN COMMUNICATIONS** -

**MONTHLY REPORT - MARCH 2013** - Chief Brubaker summarized the monthly report for March. Chief Brubaker noted the increase in mutual aids (assists) due to an increase in structure fires. Chief Brubaker stated automatic mutual aid responses need to be readdressed which will help with our ISO rating. No credit is given through ISO for assists; however, credit is given for automatic mutual aid. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORT S - MARCH 2013** - Chief Brubaker presented the monthly expenditure report for March. Chief Brubaker indicated that all box springs and mattresses were replaced due to the age of the box springs. (Documentation attached to Minutes).

**INTER-LOCAL GOVERNMENT AGREEMENT UPDATE** - Chief Brubaker stated the Agreement was presented and approved unanimously at the May 6, 2013 City Council meeting via a resolution. Chief Brubaker will file the resolution with Ed Rock. Sheila Burner, Wayne Township Trustee, will be preparing a resolution to present to the Wayne Township Advisory Board for approval. A question was asked if the Agreement will help our ISO rating. Chief Brubaker indicated that it does not affect the ISO rating since it escalates above our local resources.

**UNFINISHED BUSINESS** -

**ROGER BASSETT STUDY - QUESTIONS AND ANSWERS** - Chief Brubaker asked the members if they had any questions or comments after reading the Bassett Study and other paperwork distributed at last month's meeting. Mayor Thallemer indicated the Study will be a part of the City's comprehensive plan when looking at zoning, potential fire station areas and further needs. Chief Brubaker stated the Study will also play a role in Indiana American Water's five to ten year plan for water system upgrades.

**NEW BUSINESS** -

**KOSCIUSKO COUNTY COMMUNITY FOUNDATION GRANT APPLICATION** - Chief Brubaker presented a grant application through the Kosciusko County Community Foundation. If granted, the money will be used for our annual Play It Safe Family Safety Day. Due to the application deadline, the application was presented to the Board of Works on May 3<sup>rd</sup> at which time it was approved. Mayor Thallemer entertained a motion to approve the grant application request. A motion was made by Board Member Burner to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

**HURRICANE SANDY RELIEF** - Chief Brubaker provided paperwork from the Indiana Department of Homeland Security breaking down the reimbursement made to the Fire Territory. This reimbursement covers wages and use of equipment when members of the TRT team assisted with Hurricane Sandy Relief efforts. (Documentation attached to Minutes).

**TRAVEL REQUESTS** -

**ALL HAZARDS OPERATIONS SECTION CHIEF - AARON BOLINGER** - Chief Brubaker stated this is a state-sponsored class, and he has recently learned that the class has been canceled for the time being. Chief Brubaker is anticipating the class will be rescheduled. Mayor Thallemer entertained a motion to approve the class when rescheduled. Board Member Burner made a motion to approve; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD** -

A discussion took place on the status of Station 3. Chief Brubaker will provide further information at a later date.

**MEETING REVIEW** -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

**ADJOURNMENT** -

There being no further business, Board Member Quance made a motion to adjourn; seconded by Board Member Nash. All members were in favor.

No guests were in attendance.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Sheila Burner, Board Member

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Diane Quance, Board Member

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Gordon Nash, Board Member

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Joseph Streeter, Board Member

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Dr. Joseph Thallemer, Board Member