

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
March 5, 2013
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 5, 2013 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Sheila Burner, Joe Streeter, Diane Quance and Gordon Nash. Also present Fire Territory Attorney David Cates, Fire Chief Mike Brubaker and Recording Secretary Shirley Fetrow

Absent: None

Board Member Quance called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

Board Member Quance noted a quorum.

MINUTES -

After no additions or corrections were noted, Board Member Quance entertained a motion to accept the February 5, 2013 Minutes. A motion was made by Board Member Streeter; seconded by Board Member Burner. All members were in favor.

RECOGNITION OF VISITORS -

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

MONTHLY REPORT - JANUARY 2013 - Chief Brubaker summarized the monthly report for January 2013 and provided preliminary information on a mutual aid agreement written by the Indiana Attorney General. The agreement has recently been passed at the state level and provided to the districts. Chief Brubaker stated that the document is for the purpose of district mutual aid as well as natural disasters. This document would replace the current county-wide mutual aid agreement in place in Kosciusko County. The agreement provides a mutual understanding between local, state and federal governments. District 2 and the County Commissioners have accepted and adopted the agreement. Hereafter, approval is needed by the Township Trustees and City Government. Chief Brubaker will provide detailed information at a later date. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT - Chief Brubaker noted that no monthly expenditure report was received from City Hall.

UNFINISHED BUSINESS -

STATION 3 UPDATE - Chief Brubaker indicated that he has met with Wildman's and G & G Hauling representatives in regards to the removal of dirt from Wildman's to the Station 3 property. The discussion has included donation of the dirt and cost to remove and haul the dirt to the Station 3 property. Chief Brubaker stated he has met with the WCC keeping them up-to-date on the station's progress, and has also been in contact with the City Engineer who is currently working on an erosion control plan.

NEW BUSINESS -

N.E.W., INC. HEATING AND COOLING MAINTENANCE AGREEMENT - Chief

Brubaker presented the N.E.W., Inc. Heating and Cooling maintenance agreement for Board approval. Board Member Quance entertained a motion to approve. Board Member Burner made a motion to approve; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

H. J. UMBAUGH & ASSOCIATES AGREEMENT - Chief Brubaker presented the H. J. Umbaugh & Associates agreement for Board approval. After a brief recap of the agreement, Board Member Quance entertained a motion to approve. Board Member Nash made a motion to approve; seconded by Board Member Streeter. No further discussion. All members present were in favor. (Documentation attached to Minutes).

SANDS OFFICE EQUIPMENT ANNUAL MAINTENANCE AGREEMENT - Chief Brubaker presented the 2013 Sands Office Equipment agreement for Board approval. After a brief recap of the agreement, Board Member Quance entertained a motion to approve. Board Member Streeter made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

EMT CLASS AGREEMENT - Chief Brubaker noted that due to time restraints the EMT Class Agreement has been presented and approved at the Board of Works. The class began today (March 5th). Board Member Quance entertained a vote of confidence. All members present were in agreement. Board Member Quance noted her appreciation of Chief Brubaker's leadership. (Documentation attached to Minutes).

BRANDON ALLEN - 6-MONTH PAY INCREASE - Chief Brubaker indicated that Brandon's pay increase has been presented and approved at the Board of Works. Board Member Quance entertained a vote of confidence. All members present were in agreement. (Documentation attached to Minutes).

TRAVEL REQUESTS -

1. **Rescue Resiliency - Rowland, Allen** - Chief Brubaker stated this class goes in-depth on rescues of firefighters. Board Member Quance entertained a motion to approve. Board Member Nash made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).
2. **Trench Rescue - Rowland** - Chief Brubaker stated the Fort Wayne Fire Department is sponsoring the class. This is a free class. Board Member Quance entertained a motion to approve. Board Member Streeter made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).
3. **Heavy Rescue - Shilling** - Chief Brubaker stated it's important for the department to have heavy rescue training due to the semi traffic on US 30. This high-intensity class comes highly recommended. Board Member Quance entertained a motion to approve. Board Member Nash made a motion to approve; seconded by Board Member Streeter. No further discussion. All members present were in favor. (Documentation attached to Minutes).
4. **Hybrid & Electric Vehicle Incidents - Vercauteren, Kinsey, Williams, Zehring** - Chief Brubaker indicated the class took place last weekend. The class was previously approved by Mayor Thallemer. With hybrid cars constantly evolving, the free class provided up-to-date information for firefighters responding to hybrid vehicle accidents and fires. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

EQUIPMENT DONATION TO HIGH SCHOOL FIREFIGHTER CLASS - Chief Brubaker stated he is compiling a list of equipment that is outdated and has been in storage that he would like to donate to the high school's Firefighter I class. This list would include, but not limited to, nozzles, fittings, ladders, air packs and fire hose. Nowak Supply has purchased some of the old air packs for spare parts. The credit received from Nowak will be used to purchase face pieces. Chief Brubaker indicated he has talked to Attorney Valentine on the proper procedure to donate the equipment. Two options are available: (1) loan the equipment; (2) sell the equipment for \$1.00. Chief Brubaker will provide a complete equipment list at a later date.

MEETING REVIEW -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

ADJOURNMENT -

There being no further business, Board Member Quance entertained a motion to adjourn. Board Member Burner made a motion to adjourn; seconded by Board Member Streeter. All members were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member